

**Mailing Address:**

5039 Duncan Drive  
 Coeur d'Alene ID 83815  
 Phone: (208)765-2595  
 Fax: (208)664-3921



**Shipping Address:**

5039 Duncan Drive  
 Coeur d'Alene, ID 83815

## EXHIBITOR ORDER FORM

<b>Event Dates:</b> <b>October 12-13, 2019</b>	<b>Show Name:</b> <b>Emerald Spiral Expo</b>	<b>Booth #:</b>
<b>Your info</b>	Company Name: _____	Phone: _____
	Address: _____	Fax: _____
	City, St, Zip: _____	Email Address: _____
	Ordered by: _____	

(printed)

(signed)

### SHOW FACTS

#### EQUIPMENT & FACILITY INFORMATION

Your Show Sponsor Provides:

**(1) 8'x 10' Booth  
 Chairs (you may order up to 4)**

Show Facility: **Emerald Spiral  
 Greyhound Park Event Center**

Carpet Situation: **Facility is NOT Carpeted**

### SHOW SCHEDULE

**Show Hours:** Sat: October 12, 2019 10am - Sun: October 13, 2019 5pm

**Exhibitor Move-In:** Fri: October 11, 2019 2pm - 6pm

**Move-out:** Sun: October 13, 2019 5pm - 10pm

**Design Events Hours for Customer Service:** Fri: October 11, 2019 2pm - 5pm

(Pre-ordering any additional items will ensure availability - Items available at Customer Service may be limited)

**\*\*\* YOUR ORDER DEADLINES \*\*\***  
 (In order to receive advanced rates)

**All Advanced Equipment ORDERS MUST Be Received By:**

**October 2, 2019**

### PAYMENT INFORMATION

(Payment MUST accompany order)

**PAYMENT TOTALS**

From pg.	Type	Page Total
2	Furniture & Equip	
	Subtotal	
	Tax (%)	
	Grand Total	

**PAYMENT METHOD**

<input type="checkbox"/> VISA	<b>Expiration Date</b> _____
<input type="checkbox"/> MC	<b>ZIP Code</b> _____
<input type="checkbox"/> AMEX	Company Check _____
<input type="checkbox"/> DISCOVER	*Please enclose check with order form
Credit Card # _____	
Cardholder _____	
Signature _____	

Please complete and return both pages with your orders to:

Leah Walsh  
 DE Expo and Event Services  
 Leah@designevents.com  
 208-664-3921 (fax)

## FURNITURE, CARPET, ELECTRICAL, OTHER EQUIPMENT

PAGE 2

\*\* All items are subject to availability. Design Events reserves the right to make reasonable substitutions when necessary.

DESCRIPTION	ADVANCE PRICE	FLOOR PRICE	QUANTITY	TOTAL PRICE	COMMENTS
					All tables are 24" wide x 30" high
8' Skirted Table	\$45.00	\$60.00	_____	_____	
6' Skirted Table	\$40.00	\$55.00	_____	_____	
4' Skirted Table	\$35.00	\$50.00	_____	_____	
8' Unskirted Table	\$24.00	\$30.00	_____	_____	
6' Unskirted Table	\$22.00	\$28.00	_____	_____	
4' Unskirted Table	\$20.00	\$26.00	_____	_____	
					All counters are 24" wide x 42" high
8' Skirted Counter	\$54.00	\$74.00	_____	_____	
6' Skirted Counter	\$49.00	\$68.00	_____	_____	
4' Skirted Counter	\$44.00	\$59.00	_____	_____	
4th Side Table Skirt	\$14.00	\$19.00	_____	_____	
4th Side Counter Skirt	\$16.00	\$22.00	_____	_____	
30" Round Table - 30" high	\$37.00	\$42.00	_____	_____	Limited quantities. Supplied with black fabric tablecloth
30" Round Table - 42" high	\$37.00	\$42.00	_____	_____	Limited quantities. Supplied with black fabric tablecloth
Padded Side Chair	\$0.00	\$0.00	_____	_____	<b>(Sponsor will provide up to 4 per exhibitor)</b>
Padded Bar Stool - no back	\$20.00	\$30.00	_____	_____	<b>Please mark your quantity needed</b>
Padded Bar Stool with back	\$30.00	\$40.00	_____	_____	
Wastebasket	\$6.00	\$8.00	_____	_____	
Easel	\$12.00	\$15.00	_____	_____	
Coat Tree	\$17.00	\$22.00	_____	_____	
10' x 10' Booth Carpet	\$53.00	\$73.00	_____	_____	
10' x 20' Booth Carpet	\$106.00	\$140.00	_____	_____	
10' x 30' Booth Carpet	\$160.00	\$214.00	_____	_____	
10' x 10' Carpet Padding	\$32.00	\$48.00	_____	_____	
10' x 20' Carpet Padding	\$65.00	\$95.00	_____	_____	
10' x 30' Carpet Padding	\$97.00	\$143.00	_____	_____	
					Electrical Service - 110V
500 Watt / 5 Amp	\$37.00	\$49.00	_____	_____	
1000 Watt / 10 Amp	\$51.00	\$66.00	_____	_____	
1500 Watt / 15 Amp	\$65.00	\$85.00	_____	_____	
42" HDTV Video Display/Monitor	\$175.00	\$220.00	_____	_____	
32" HDTV Video Display/Monitor	\$150.00	\$175.00	_____	_____	
19" HDTV Video Display/Monitor	\$75.00	\$95.00	_____	_____	
Truss Type TV Stand	\$125.00	\$160.00	_____	_____	
Rolling Type TV Stand	\$105.00	\$145.00	_____	_____	
Counter Type TV Stand	\$95.00	\$125.00	_____	_____	
25' Extension Cord	\$8.00	\$14.00	_____	_____	
50' Extension Cord	\$10.00	\$17.00	_____	_____	
Multi-Outlet Power Strip	\$7.00	\$9.00	_____	_____	
Clip-on Booth Floodlight	\$23.00	\$29.00	_____	_____	
Pin Spots (2) on Pole	\$46.00	\$63.00	_____	_____	
Display Unit 8x10, 5 panel	\$450.00		_____	_____	Pre-Order Only. Includes labor to set and dismantle with lights.
Display Unit, Table Top	\$225.00		_____	_____	Pre-Order Only. Includes labor to set and dismantle with lights.
<b>NOTE: DESIGN EVENTS DOES NOT PROVIDE PHONE LINES OR INTERNET SERVICE. PLEASE CONTACT FACILITY OR YOUR SHOW SPONSOR FOR PHONE LINES AND INTERNET SERVICE.</b>					

Total from Pg 2:  \$  
(carry amount forward to pg 1)

Company: Name:	Booth #:
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